

PENNINGTON COUNTY BOARD OF COMMISSIONERS  
Meeting of December 19, 2023

The Pennington County Board of Commissioners met at 9:00 a.m. on Tuesday, December 19, 2023, in the Commission Chambers in the County Administration Building, Rapid City, South Dakota. Chair Lloyd LaCroix called the meeting to order with the following Commissioners present: Gary Drewes, Deb Hadcock, Travis Lasseter and Ron Rossknecht.

**REVIEW AND APPROVE AGENDA**

MOVED by Drewes and seconded by Rossknecht to approve the agenda as presented. Vote: Unanimous.

**CONSENT AGENDA ITEMS**

MOVED by Lasseter and seconded by Rossknecht to approve the Consent Agenda as presented. Vote: Unanimous.

5. Minutes of the regular meeting – December 5, 2023.
6. To accept the recommendation for the appointment of Patty Brunner, Matthew Odden and Heather Chambliss to the 2024 Extension Advisory Board.
7. Recognize and thank the volunteers for the month of November 2023.
8. To approve the Human Services title changes from Medical Caseworker to Transitional Coordinator and Economic Coordinator and to update the position listing on file.
9. To authorize one Glock 17, serial number BCHF940 to be declared as surplus for the purpose of commendation.

**ITEMS FROM SHERIFF**

A. AUTHORIZATION TO PURCHASE FIVE (5) VEHICLES: MOVED by Drewes and seconded by Hadcock to approve the purchase of two (2) 2024 Chevrolet Malibu's, for a total purchase price of \$46,100 from Beck Motors, Pierre, SD, under State Bid Contract #17615. Vote: Unanimous.

MOVED by Hadcock and seconded by Lasseter to approve the purchase of two (2) 2024 Chevrolet Tahoe PPV, for a total purchase price of \$103,524 from Beck Motors, Pierre, SD, under State Bid Contract #231FB9231. Vote: Unanimous.

MOVED by Rossknecht and seconded by Hadcock to approve the purchase of one (1) 2024 Chrysler Pacifica Van, for a total purchase price of \$43,833 from Liberty Motors, Rapid City, SD, under State Bid Contract #17614. Vote: Unanimous.

B. REQUEST TO SURPLUS FOUR (4) VEHICLES: MOVED by Hadcock and seconded by Drewes to declare three (3) vehicles as surplus property for the purpose of trade as follows: 1) Unit 57: 2015 Chevrolet Tahoe, Asset: 09952, 2) Unit 11: 2011 Chevrolet Tahoe, Asset: 18414, 3) Unit 317: 2013 Dodge Caravan, Asset: 12907. Vote: Unanimous.

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MOVED by Hadcock and seconded by Drewes to surplus Unit 106: 2011 Dodge Caravan, Asset: 46435 for the disposition through the insurance company for insurance proceeds. Vote: Unanimous.

**ITEMS FROM AUDITOR**

A. GRANT MANAGER POSITION: MOVED by Drewes and seconded by Lasseter to authorize the Grant Manager position to be moved back under the Sheriff at this time, and the FTE and budget for 2024 will remain under the Auditor until 2025. Vote: Unanimous.

B. ASSIGNED STATE'S ATTORNEY SOFTWARE FUND BALANCE (RESERVE): MOVED by Drewes and seconded by Lasseter to place \$330,075 in an Assigned to State's Attorney Software Fund Balance to be utilized in 2024 to cover the costs of the software project that was budgeted for 2023 but was not completed. Vote: Unanimous.

C. 9:15 A.M. PUBLIC HEARING - BUDGET SUPPLEMENT RESOLUTION SP23-002: MOVED by Rossknecht and seconded by Drewes to approve Budget Supplement Resolution SP23-002. Vote: Unanimous.

**RESOLUTION  
BUDGET SUPPLEMENT SP23-002**

**WHEREAS**, it is necessary to supplement the 2023 Annual Budget for the support of Pennington County and its existing public institutions; and

**WHEREAS**, the adoption of the proposed budget supplement was duly considered by the Pennington County Commission on the 19<sup>th</sup> day of December, 2023, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice;

**NOW, THEREFORE, BE IT RESOLVED** that the following budget supplement is approved:

Debt Service Budget for the following funds from the respective fund budgets:

General Fund 101-0800	\$ 249,500.00
Road & Bridge 201-0800	\$ 1,520.00
Emergency Management 226-0800	\$ 1,400.00
E911 222-0800	\$ 18,600.00
24/7 248-0800	\$ 27,000.00

Accumulated Building Budget from restricted fund balance to:

Bond Fees 233-0830	\$ 4,500.00
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General Fund Budget from unassigned fund balance to:

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Insurance 101-0113

\$ 349,584.00

**BE IT FURTHER RESOLVED** that this supplement is necessary for the support of the county government and its existing public institution, therefore this Resolution shall become effective immediately upon publication.

Dated this 19<sup>th</sup> day of December, 2023.

/s/ Lloyd LaCroix, Chair  
Pennington County Board of Commissioners

ATTEST: (SEAL)  
/s/ Cindy Mohler, Auditor

**ITEMS FROM HIGHWAY DEPARTMENT**

A. COOPERATIVE FOREST ROAD AGREEMENT: MOVED by Rossknecht and seconded by Drewes to approve the Cooperative Forest Road Agreement 24-RO-11020300-003. Vote: Unanimous.

B. AUTHORIZATION TO PURCHASE ONE NEW BROOM: MOVED by Drewes and seconded by Lasseter to authorize the Highway Department to purchase one (1) new 2024 Superior Broom DT74J from RDO Equipment Company, Rapid City, SD, in the amount of \$85,754.36 from the Sourcewell Cooperative Purchasing Contract #111522-SBM. Vote: Unanimous.

**ITEMS FROM HUMAN RESOURCES**

A. 2024 RESOLUTION FOR THE DRUG-FREE WORKPLACE ACT CERTIFICATION: MOVED by Drewes and seconded by Rossknecht to approve the 2024 Resolution for the Drug-Free Workplace Act Certification. Vote: Unanimous.

**2024 RESOLUTION**

**DRUG-FREE WORKPLACE ACT CERTIFICATION FOR A PUBLIC ENTITY**

1. The County of Pennington, SD certifies that it will provide a drug-free workplace by:
  - a. Publishing a statement notifying employees that unlawfully manufacturing, distributing, dispensing, possessing or using a controlled substance in the recipient's workplace is prohibited and specifying the actions that will be taken against employees for violation or such prohibition. This includes all substances or drugs made illegal under federal law, even if legal under state law.
  - b. Establishing a drug-free awareness program to inform employees about:
    1. The dangers of drug abuse in the workplace;
    2. The recipient's policy of maintaining a drug-free workplace;

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3. Any drug counseling, rehabilitation and employee assistance programs that are available; and
  4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c. Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (a).
  - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant or cooperative agreement, the employee will;
    1. Abide by the terms of the statement; and,
    2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such a conviction.
  - e. Notifying the federal sponsoring agency within ten days after receiving notice under subparagraph (d) (2), with respect to any employee so convicted;
    1. Taking appropriate personnel action against such an employee, up to and including termination; or
    2. Requiring such an employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency.
  - f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee so convicted;
    1. Taking appropriate personnel action against such an employee, up to and including termination; or
    2. Requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other agency.
  - g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. The recipient's headquarters is located at the following address. The addresses of all other workplaces maintained by the recipient are provided on an accompanying list.

Pennington County Administration Building  
130 Kansas City Street  
Rapid City, SD 57701
- The addresses of all other workplaces maintained by the recipient are as follows:
1. 24/7 Program – 111 New York Street, Rapid City, SD 57701

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2. Buildings & Grounds - 302 Kansas City Street, Rapid City, SD 57701
3. Care Campus – 321 Kansas City Street, Rapid City, SD 57701
  - a. Human Services (Economic Assistance, Veterans Service Office)
  - b. Addiction Treatment Services (Detox Services, Safe Solutions, Residential/Outpatient Treatment)
  - c. Crisis Care Center
4. Pivot Point – 308 Quincy St., Rapid City, SD 57701
5. Central States Fairgrounds - 800 San Francisco Street, Rapid City, SD 57701
6. City/County Evidence Building – 625 1<sup>st</sup> Street, Rapid City, SD 57701
7. Extension (4-H Program) Office - 601 E Centre Avenue, Rapid City SD 57701
8. Highway Department - 3601 Cambell Street, Rapid City SD 57701
  - a. Hill City Location - 24032 Highway 385, Hill City, SD 57745
  - b. New Underwood Location – 16101 229<sup>th</sup> Street, New Underwood, SD 57761
  - c. Wall Location – 20 North Creighton Rd, Wall, SD 57790
9. Pennington County Administration Building – 130 Kansas City Street, Rapid City, SD
10. Future Pennington County Administration Building – 900 Concourse Dr., Rapid City, SD, 57703
11. Pennington County Courthouse – 315 St. Joseph Street, Rapid City, SD 57701
12. Pennington County Jail - 307 Saint Joseph Street, Rapid City, SD 57701
13. Pennington County Sheriff’s Office - 300 Kansas City Street, Rapid City, SD 57701
14. Pennington County Sheriff’s Office Fleet Station – 840 Centre Street, Rapid City, SD 57701
15. Wall Treasurers Satellite Office - 411 Main Street, Wall, SD 57790
16. Western SD Juvenile Services Center & the Life Enrichment Center - 3505 Cambell Street, Rapid City, SD 57701
17. Natural Resources (Weed & Pest) Office - 3607 Cambell Street, Rapid City, SD 57701

Dated this 19<sup>th</sup> day of December, 2023.

/s/ Lloyd LaCroix, Chair  
Pennington County Board of Commissioners

ATTEST: (SEAL)  
/s/ Cindy Mohler, Auditor

**B. 2024 ELECTED OFFICIALS WAGE POLICY RESOLUTION: MOVED** by Drewes and seconded by Rossknecht to increase the 2024 annual salary levels for Pennington County Elected Officials by the annual cost of living (COLA) of 4% to mirror the wage scale adjustment as listed. Vote: The motion carried 3-2 with Hadcock and Lasseter voting no.

MOVED by Drewes and seconded by Rossknecht to approve the 2024 Elected Officials Wage Policy Resolution. Vote: The motion carried 3-2 with Hadcock and Lasseter voting no.

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**RESOLUTION**  
**PENNINGTON COUNTY ELECTED OFFICIALS WAGE POLICY**

**WHEREAS**, the Pennington County Board of County Commissioners establishes a wage policy for Elected Officials serving the residents of the County of Pennington, South Dakota; and,

**WHEREAS**, the Pennington County Board of County Commissioners are dedicated to attracting citizens of the highest quality to public service by establishing proper salaries for the elected officials, basing those salaries on realistic standards and paying them according to the duties of their office; and,

**WHEREAS**, South Dakota State Law directs the Board of County Commissioners to establish, by resolution, the salary payable to the County Sheriff, County State's Attorney, County Treasurer, County Auditor, and County Register of Deeds; and,

**WHEREAS**, South Dakota State Law directs the Board of County Commissioners to establish, by resolution, the salary payable to the County Sheriff, County State's Attorney, County Treasurer, County Auditor, and County Register of Deeds; the salary payable may not be less than the defined schedules as based upon the most recent decennial federal census of population for counties per SDCL Chapter 7-7-9.1; and

**WHEREAS**, the minimum base annual salaries of the following Elected Officials of Pennington County are set at:

County Auditor - \$ 91,000  
County Register of Deeds - \$ 91,000  
County Sheriff/Coroner- \$ 135,000  
County State's Attorney - \$135,000  
County Treasurer - \$ 91,000

**WHEREAS**, Elected Officials in Pennington County are eligible for annual cost of living (COLA) increases as set forth by the Board of County Commissioners; and

**IN ADDITION**, effective December 24, 2023, the first day of the 2024 payroll year, the current or sitting elected official salaries, shall be established as follows:

County Auditor - \$ 130,000.00  
County Register of Deeds - \$ 94,683.68  
County Sheriff/Coroner- \$ 156,000.00  
County State's Attorney - \$ 140,400.00  
County Treasurer - \$ 130,000.00

**WHEREAS**, once a new individual is elected to office, prior experience may be taken into consideration to establish the salary at or above the minimum base salary.

**NOW, THEREFORE BE IT RESOLVED**, by this Pennington County Board of Commissioners, do hereby establish a wage policy for Elected Officials.

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Dated this 19<sup>th</sup> day of December, 2023.

/s/ Lloyd LaCroix, Chair  
Pennington County Board of Commissioners

ATTEST: (SEAL)  
/s/ Cindy Mohler, Auditor

**ITEMS FROM PUBLIC DEFENDERS OFFICE**

A. REFERRAL BONUS EXCEPTION: MOVED by Hadcock and seconded by Lasseter to grant an exception and approve payment of \$500 for an employee referral bonus to Kristyn Enzminger. Vote: Unanimous.

**ITEMS FROM BUILDING COMMITTEE**

A. RECOMMENDATION - REQUEST FOR DISCRETIONARY SPENDING AUTHORITY: Informational only.

**ITEMS FROM COMPENSATION COMMITTEE**

A. ACTION - POLICY 4.1 – VACATION BENEFITS & POLICY 4.3A – SICK LEAVE: MOVED by Hadcock and seconded by Drewes to approve the revised Vacation Benefits Policy 4.1 and the Sick Leave Policy 4.3a including the accrual rates as presented by the Compensation Committee to be effective the first pay period in 2024. Vote: Unanimous.

Lasseter left the meeting at 10:00 a.m.

**ITEMS FROM EMERGENCY MANAGEMENT**

A. BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES GRANT AUTHORIZATION: MOVED by Drewes and seconded by LaCroix to authorize Emergency Management to submit the 2 grant applications (BRIC23 395 – Hwy 44-1 in the amount of \$611,650.54 and BRIC23 396 – Hwy 44-2 in the amount of \$957,005.53) to FEMA on behalf of WREA and to authorize the Chair's signature on the 2023 BRIC Authorization Letter. Vote: Unanimous.

**APPROVAL OF VOUCHERS**: MOVED by Hadcock and seconded by Drewes to approve the vouchers entered below for expenditures for insurance, professional services, publications, rentals, supplies, repairs, maintenance, travel, conference fees, utilities, furniture and equipment totaling \$2,842,490.02. Vote: Unanimous.

392 Creations, 630.00; 4imprint, 641.26; 605 Therapy LLC, 3,100.00; A & A Professional Property Management, 650.00; A & B Business Inc, 10,875.22; A & B Welding Supply Co, 706.96; A & M Transport Service LLC, 950.25; A To Z Shredding, 256.94; Aarms, 1,410.00; Abernathie Trevor, 240.00; Accusource Hr, 407.99; Adams-Isc, 2,684.32; Adaptamed, LLC, 1,754.00; Advanced Drug Testing Inc, 56.00; Alcohol Monitoring Systems Inc, 935.00;

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Amazon.Com Services, 248.21; Amiotte, Jane, 6.63; Anker Law Group PC, 4,521.51; AT&T Mobility, 146.30; AT&T Mobility, 344.59; Audra Hill Consulting Inc, 18,193.05; Avanti, 375.00; Axon Enterprise Inc, 624.75; B-1 Development, Inc, 10,421.68; Badlands Automotive, 13.78; Balco Uniform Co Inc, 10,949.60; Banks, Bridgette R, 279.30; Barnier Law Office PC, 3,755.56; Batteries Plus, 47.50; Beezley, Lawrence D, 450.00; Benson, Teresa L, 426.30; Besmer Doug, 4.59; Best Western Ramkota Inn, 1,330.00; BH Chemical Company Inc, 17,573.28; BH Energy, 65,592.31; BH Energy, 4,858.91; BH Insurance Agency Inc, 60.00; BH Neuropsychology LLC, 2,700.00; BH Urgent Care LLC, 1,080.00; BH Window Cleaning Inc, 12,841.00; BH Works Inc, 838.00; Bi Inc, 5,557.40; Biddle Consulting Group Inc, 733.00; Bierschbach Equipment And Supply Co Inc, 577.60; Black Creek Integrated Systems Corp, 86,164.48; Blair Kelsey, 383.25; Bluepeak, 780.96; Bob Barker Company Inc, 281.70; Border States Electric, 1,261.90; Brenna Tindall PLLC, 4,624.68; Brick LLC, 500.00; Butler Machinery Company, 3,830.36; Cambria Hotel, 500.00; Cameron, George R, 1,250.35; Carquest Of Rapid City, 28.43; Cason Brown Consulting LLC, 1,872.00; Castleberry, James D, 2,992.66; Cat's Cleaning, 40.00; Cdw Government Inc, 111,876.06; Charm-Tex Inc, 246.60; Chris Supply Co Inc, 241.67; City Of Rapid City -Water, 208.85; City Of Rapid City -Water, 22,358.45; City Of Rapid City, 29,384.01; City Of Wall, 415.80; City Of Winner, 730.87; Claims Associates Inc, 5,000.00; Clark Printing, 3,088.25; Clayborne, Deanna K, 2,270.75; Climate Systems Inc, 1,548.00; Clinical Laboratory Of The Black Hills, 6,044.06; Colbath & Sperlich PC, 14,197.87; Colonial House, 269.99; Combined Public Communications, 16,612.10; Commtech Inc, 1,661.89; Connections Inc Eap, 1,168.65; Connelly, Randal E, 4,558.20; Contractors Insulation And Drywall Supply, 93.00; Co-Op Architecture, 20,500.00; Copy Country, 19.00; Coremr Lc, 1,042.50; Corr Construction Service, 296,702.78; Correct Rx Pharmacy Services Inc, 35,725.15; Crescent Electric Supply, 1,908.08; Crisis Prevention Institute Inc, 569.80; Crum Electric Supply, 1,624.43; Dakota Business Center, 1,477.02; Dakota Fluid Power Inc, 398.84; Dakota Plains Legal Services Inc, 40,310.00; Dakota Radiology Pet/Ct & Mri, 152.53; Dakota Supply Group Inc, 6,970.86; Dalmation Fire Equipment Inc, 639.77; Darby Dental Supply LLC, 29.90; Delta Dental Of South Dakota, 41,716.78; Den Herder Law Office PC, 149.80; Dennis Supply - Rc, 78.52; Denny Menholt Chevrolet, 4,633.61; Dharma Wellness Institute, 170.00; Diamond Vogel Paint Center, 297.23; Diane's Delivery, 75.00; Djwebbie LLC, 1,575.00; Doreff Thomas J, 34.00; Driftwood Estates, 161.00; Duffy Law Firm, Prof. LLC, 11,540.70; Eastern Penn Conservation, 8,125.00; Edwards Joseph, 64.00; Election Source, 9,872.44; Electrical Engineering & Equipment Company, 1,094.84; Elite Fabz & Design, 5,683.50; Enders Jason, 135.15; Enning Propane & Service LLC, 795.00; Evergreen Office Products, 850.73; Evers Excavation And Drilling LLC, 43,264.00; Executive Mgmt Fin Office, 46.50; Executive Mgmt Fin Office, 279.00; Exhaust Pros, 120.00; Extreme Foundation Repair, 44,300.00; Farmer Brothers Coffee, 1,285.09; Fastenal Company, 270.82; Federal Express, 21.93; Ferguson Enterprises Inc #226, 154.95; Fidelity Security Life, 6,551.68; First Interstate Bank, 1,446.54; First Interstate Bank, 36.00; First Interstate Bank, 162.38; First Interstate Bank, 3,011.10; First Interstate Bank, 356.00; First Interstate Bank, 349.00; First Interstate Bank, 882.99; First Interstate Bank, 509.98; First Interstate Bank, 563.93; First Interstate Bank, 2,739.92; First Interstate Bank, 1,062.11; First Interstate Bank, 553.59; First Interstate Bank, 608.74; First Interstate Bank, 632.12; First Interstate Bank, 653.35; First Interstate Bank, 3,971.44; First Interstate Bank, 3,715.35; Floyd's Truck Center, 3,104.50; G & H Distributing - Rc, 281.38;



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G & R Controls Inc, 44.90; G2 Enterprises, LLC, 625.00; Gfoa, 640.00; Global Industrial, 3,089.49; Goad Lori, 54.12; Godfrey Brake Service And Supply Inc, 2,850.03; Golden West Companies, 828.24; Golden West Companies, 201.96; Golden West Technologies, 20,477.69; Gomez Victor, 100.00; Gotcha Covered, 1,410.94; Granite Buick Gmc, 97.78; Great Western Tire Inc, 1,128.13; Grimm's Pump Service Inc, 6,198.64; H6 Investments LLC, 450.00; Haas, Christopher K, 60.00; Hammond Roxanne, 1,620.51; Harms Oil Company, 22,618.35; Harris, Betsey, 6,986.68; Harvey Matthew, 100.00; Harveys Lock Shop, 1,214.01; Heupel Russel, 102.00; Hillcrest Investments LLC, 450.00; Hillyard/Sioux Falls, 1,383.58; Hobart Sales & Service, 70.00; Holiday Stationstores LLC, 6.50; Homeslice Media Group LLC, 4,500.00; Howe Greta G, 125.00; Humane Society Of The Black Hills, 4,166.67; Iaa0, 240.00; Iaed, 93.00; Image All LLC, 2,021.60; Indoff Inc, 1,510.69; Industrial Organizational Solutions Inc, 125.00; Inland Truck Parts, 1,128.62; Innovative Office Solutions LLC, 2,387.26; Intab LLC, 36.84; Interstate Batteries, 735.81; Intoximeters Inc, 6,725.00; J & J Asphalt Co, 13,562.32; Jantech LLC, 712.50; Jj's Engraving & Sales, 83.25; Johnson Controls Inc, 2,518.56; Johnson, Kimberly K, 1,065.20; Johnstone Supply, 234.30; K & D Appliance Service, 280.38; Kieffer Sanitation/A Waste Management Co, 5,351.42; Kieffer Sanitation/A Waste Management Co, 265.40; Kimball Midwest, 3,715.16; Kimbell Alisha, 400.00; Kinkade Funeral Chapel, 1,910.00; Kirk Funeral Home, 5,730.00; Kirschenmann, Kevin E, 945.00; Klj Engineering LLC, 40,124.43; Knecht Home Center Inc, 1,732.82; Konica Minolta Premier Finance, 156.19; Lakota National Invitational, 495.00; Lambley Brent, 400.00; Language Line Services, 273.10; Lawrence County Auditor, 465.50; Liberty Chrysler Center, 342.92; Lifeways Inc, 2,400.00; Lingo Communications, LLC, 85.70; Love, Todd A, 8,618.32; Lowe's, 308.14; Lutheran Dale E., 450.00; Lutheran Social Services Of Sd, 73,214.14; Lynn Jackson Schultz & Lebrun PC, 11,929.18; M&M Sales LLC, 392.00; Manlove Psychiatric Group, 18,750.00; Marco Inc, 1,200.28; Marco Inc, 8,537.84; Mark's Auto Repair Inc, 7,959.02; Maruska, Kayla L, 5,242.80; Massey Priscilla, 21.96; Matthew Bender & Co Inc, 521.41; Mccolley's Chapel Of The Hills Inc, 1,910.00; Megas Propane LLC, 894.14; Mcgowan, Wendy T, 4,429.80; Mcguire Jim, 100.00; Mci Service Parts Inc, 279.72; Mckesson Medical-Surgical Government Solutions LLC, 4,659.22; Mckie Ford Inc, 1,022.10; Meadows Sara, 350.00; Medical Waste Transport Inc, 281.70; Medline Industries Inc, 5,630.15; Menards, 1,632.53; Mg Oil Company, 22,445.39; Midcontinent Communications, 1,727.95; Midcontinent Communications, 619.85; Midwest Auto Chemical-Mac, 209.90; Midwest Marketing LLC, 592.00; Mitzel Jason, 125.84; Mmlj Inc, 12,684.03; Montana Dakota Utilities, 8,979.83; Monument Health Home Plus Pharmacy, 120.00; Monument Health Rapid City Hospital Inc., 5,678.78; Moss Psy D LLC, William A, 2,800.00; Motorola Solutions Inc, 10,690.65; Moyle Petroleum, 8,963.70; Mt Rushmore Telephone Co, 50.38; Muhlbeier Taylor, 64.00; Nelson Jacquelyn R, 720.00; Nelson Law, 1,860.31; Nelson's Oil & Gas Inc, 886.86; Nohr, Linda J, 1,450.00; Nolan Deanna, 247.36; Noodles & Co, 177.15; North Central International Of Rapid City Inc, 1,622.49; North Central Supply Inc, 33,438.00; Northern Heights Apartments, 412.00; Northern Truck Equipment, 651.47; Northwest Pipe Fitting Inc, 9,895.56; Norton, Mikayla, 1,170.00; Nsg Logistics LLC, 55,653.44; Nutrien Ag Solutions Inc, 300.00; O'day, Valarie, 656.70; Office Depot, 2,606.86; Onsite First Aid, 83.60; Otis Elevator Co, 3,375.00; Overhead Door Of Rapid City, 580.31; P And E Construction, 19,664.32; Pacific Steel & Recycling, 184.21; Parr Law PC, 5,416.30; Partson LLC, 4,524.40; Pasqualucci & Peterson PC, 11,554.40; Pederson

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Law Office LLC, 9,065.95; Penn Co Ats Petty Cash, 115.00; Penn Co Commissioners Petty Cash, 112.12; Penn Co Health & Human Sv Petty Cash, 152.90; Penn Co Highway Petty Cash, 45.80; Penn Co Jail Petty Cash, 1,487.17; Penn Co States Atty Petty Cash, 530.36; Penn Co Treasurer Petty Cash, 60.00; Pennington County Courant, 891.40; Pennington County Housing & Redevelopment, 683.00; Pete Lien & Sons Inc, 617.44; Pharmchem Inc, 607.05; Pheasantland Industries, 2,638.39; Pioneer Bank & Trust, 16,342.73; Pioneer Bank & Trust, 8,620.50; Pomplun Kent, 66.30; Pomp's Tire Service, 21,231.82; Power House, 773.89; Pratt, Linda, 900.00; Pressure Services Inc, 2,293.40; Print Mark-Et, 517.50; Priority Dispatch Corp, 425.00; Professional Development Academy, LLC, 1,500.00; Puckett Dawn, 240.00; Purcell Alexander, 68.88; Qualified Presort Service LLC, 3,463.07; Queriapa Arias Joe, 32.90; Quettier Nicolas, 495.00; Quincy Street LLC, 700.00; Radiology Associates Professional LLC, 287.74; Rapid Collision, 5,061.65; Rapid Delivery Inc, 117.00; Rapid Transit System, 60.00; Raye Jason, 7.91; RC Area School Dist 51-4, 2,119.84; RC Emergency Services Pa, 1,081.26; RC Fire & Emergency Services, 873.90; RC Journal - Advertising, 5,278.56; RC Medical Center LLC, 134.32; RC Police Dept-Evidence, 4,725.00; Rdo Equipment Co, 4,057.93; Record Storage Solutions, 228.80; Redwood Toxicology Inc, 5,937.49; Refinish Supply Company, 39.46; Reliance Telephone Inc, 5.00; Rensch Law Office, 369.63; Riss & Associates Cabinets & Caseworks Inc, 4,059.00; Ro Investigation And Research LLC, 3,747.75; Robert Thomas Cpa LLC, 2,000.00; Rochester Armored Car Company Inc, 421.68; Rosenburg Andrea, 1,131.46; Rousselle Erick, 100.00; Runnings Supply Inc, 894.00; Safety Benefits Inc, 75.00; Sand Scripts, 270.00; Sanford Medical Occupational Medicine, 350.00; Schmit Thad, 103.87; Scott David, 316.20; Scovel Psychological, 1,575.00; SD Dept Of Health, 375.00; SD Dept Of Health, 3,997.00; SD Dept Of Public Safety, 185.00; SD Dept Of Revenue, 16,426.95; SD Dept Of Transp-Finance, 326,756.04; SD Dept. Of Military, 1,805.00; SD Human Services Center, 4.60; SD Law Review, 35.00; SD One Call Board, 42.00; SD Public Assurance Alliance, 111.30; SD Sheriff's Association, 500.00; Sdn Communications, 1,315.99; Sdsu Extension, 520.42; Sdsu West River Research & Extension, 81.60; Seco Construction Inc, 69,220.00; Seifert, Mary Rae, 1,485.00; Servall Uniform/Linen Co, 2,326.72; Sherwin Williams Paints, 910.43; Silver Star Septic LLC, 200.00; Simon Contractors Of South Dakota Inc, 2,318.93; Simpliverified, LLC, 302.50; Simpson's Printing, 780.83; Solemate Shoes And Uniform Center, 250.65; Southern Cross LLC, 450.00; Southern Hills Publishing, 848.19; Stagner Ron, 100.00; Stan Houston Equipment, 2,316.75; Starbuck Linda, 3,111.75; State Bar Of South Dakota, 19,850.00; Stephens, Matthew T, 2,947.00; Street Image Truck & Auto Accessories, 5,066.57; Sturdevants Auto Value, 2,583.61; Sturgis Responder Supply LLC, 144.80; Summit Fire Protection, 530.00; Summit Signs & Supply Inc, 292.25; Sundial Square Apartments, 497.00; Super Clean Tunnel Wash, 124.00; Survival Armor Inc, 50.70; Swanson Dds Pc Erik T, 747.50; Tessco Incorporated, 2,793.44; Tessier's Inc, 1,300.00; The Juenger Law Firm LLC, 2,461.00; The Law Office Of Conor Duffy Prof LLC, 3,552.40; The Little Print Shop Inc, 245.76; The Rushmore Hotel, 77.00; Theunissen Jason, 34.00; Thomson Reuters-West, 12,561.29; Tibbetts Shannon, 510.00; Timeclock Plus, LLC, 3,493.72; Tkrs Properties LLC, 2,929.85; Transcend Robotics Inc, 3,000.00; Trinity Services Group Inc, 100,403.73; Trittech Software Systems, 3,181.42; Tsp, 27,300.00; Uline, 2,452.68; Upper Knollwood Townhouse, 303.00; Us Bank Na Fees, 2,000.00; USD School Of Law, 35.00; Usic Locating Services, 430.50; Usps-Poc 8100669, 15,259.60; Vanway Trophy & Awards, 310.40;

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Verizon Connect Inc, 34.90; Verizon Wireless, 225.72; Vikor, 127,578.80; Waeckerle Law, Prof LLC, 4,300.80; Wagner Reclamation Services LLC, 10,783.50; Wall Building Center & Construction, 22.77; Walsh Polygraph LLC, 4,797.50; Watertree Inc, 1,243.30; Weichmann, Cynthia M, 1,097.75; Wellmark, 158,230.37; Wells Fargo Financial Leasing Inc, 126.35; West River Electric, 3,324.04; Western Communication Inc, 2,200.56; Western Detention, 5,233.00; Western Mailers, 2,347.04; Western Stationers, 2,020.35; Wex Bank, 5,405.14; Wex Bank, 236.33; Wex Bank, 474.00; Wex Bank, 65.58; Wex Bank, 226.95; Wex Bank, 444.12; Wex Bank, 902.32; Weyer Scott, 42.84; Whisper Rock Apartments, 279.00; White Alexa, 274.00; Wichita Engineering Co, 71.40; Wild West Screen Printing, 161.74; Willett Dustin, 290.00; Winkelman Edda M, 304.84; Winter Law Office PC, 10,424.10; Wolf, Ione, 934.00; Wood Stock Supply, 50.09; Yankton County Treasurer, 540.00; Yellow Robe Consulting Inc, 11,647.75; Zmc LLC, 8,334.52.

Lasseter returned to the meeting at 10:02 a.m.

**ITEMS FROM THE PUBLIC:** Robert Mommaerts – Homelessness, seeking assistance from County/City Officials, appreciation towards Care Campus; Ray Lautenschlager, Patrick Baumann - Central States Fair weapon restrictions, Central States Fair petition; Tina Mulally – County employees carrying concealed weapons, Central States Fair weapon restrictions, Central States Fair petition.

**EXECUTIVE SESSION – SDCL 1-25-2**

MOVED by Rossknecht and seconded by Drewes to go into Executive Session pursuant to SDCL 1-25-2(1) for the purpose of discussing personnel matters. Vote: Unanimous. The Board remained in Executive Session from 10:19 a.m. (Commissioner Hadcock attended the first portion of Executive Session) until 11:10 a.m. MOVED by Drewes and seconded by Lasseter to come out of Executive Session. Vote: Unanimous.

MOVED by Rossknecht and seconded by Drewes to place Alexa Moeller at DBM C44, Step 12, \$3,278.40 bi-weekly, Brandy Rhead at DBM C44, Step 14, \$3,360.80 bi-weekly, and Andrea Robenburg at DBM C44, Step 14, \$3,360.80 bi-weekly, each to be effective November 26, 2023. Vote: The motion carried 4-1 with Hadcock voting no.

**ITEMS FROM PLANNING & ZONING**

**PLANNING & ZONING CONSENT AGENDA ITEMS**

MOVED by Hadcock and seconded by Drewes to approve the Planning and Zoning Consent Agenda with the removal of Item D. Vote: Unanimous.

A. MINOR PLAT / MPL 23-25: Richard and Christine Vanness. To subdivide and create Lots 1 and 2 of Vanness Subdivision.

EXISTING LEGAL: Lot M of SW1/4SW1/4; Lot M of SE1/4SE1/4 of Section 15 in Section 14, T1N, R5E, BHM, Pennington County, South Dakota.

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PROPOSED LEGAL: Lot 1 and Lot 2 of Vanness Subdivision, Sections 14 and 15, T1N, R5E, BHM, Pennington County, South Dakota.

To approve Minor Plat / MPL 23-25 with four (4) conditions (Full conditions are available on the web at [https://www.pennco.org/boc\\_agendas](https://www.pennco.org/boc_agendas) and in person at the Planning & Zoning Office).

B. PRELIMINARY PLAN / PPL 23-26: Free Range Rentals, LLC. To subdivide and create Lots A and B of Free Range Addition.

EXISTING LEGAL: Tract A of Willison B White HES No. 2440 and That PT of the W1/2NE1/4 lying E of Tract A of Willison B White Homestead, HES #2440 and W of Gold Mountain Subdivision, Section 14, T1S, R4E, BHM, Pennington County, South Dakota.

PROPOSED LEGAL: Lots A and B of Free Range Addition, Section 14, T1S, R4E, BHM, Pennington County, South Dakota.

To approve Preliminary Plan / PPL 23-26 with five (5) conditions (Full conditions are available on the web at [https://www.pennco.org/boc\\_agendas](https://www.pennco.org/boc_agendas) and in person at the Planning & Zoning Office).

C. PLANNED UNIT DEVELOPMENT REVIEW / PUR 05-09: Richard Sterkel. To review an existing Planned Unit Development.

Lots 1, 2, and 3 of Morrison Subdivision, Section 14, T1N, R8E, BHM, Pennington County, South Dakota.

To approve Planned Unit Development Review / PUR 05-09 with thirteen (13) conditions (Full conditions are available on the web at [https://www.pennco.org/boc\\_agendas](https://www.pennco.org/boc_agendas) and in person at the Planning & Zoning Office).

D. Removed for separate consideration.

E. MAJOR PLANNED UNIT DEVELOPMENT AMENDMENT REVIEW / PUR 22-02: Aaron Olson. To review an existing Planned Unit Development to allow 20 full-service Recreational Vehicle sites; 5 cabins to be constructed within the existing 20' x 80' building; and a caretaker/manager's residence to include an office building.

Tract A Less Lot H1, Rapid City Placer MS 614, Section 21, T1S, R5E, BHM, Pennington County, South Dakota.

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To approve Major Planned Unit Development Amendment Review / PUR 22-02 with twenty-five (25) conditions (Full conditions are available on the web at [https://www.pennco.org/boc\\_agendas](https://www.pennco.org/boc_agendas) and in person at the Planning & Zoning Office).

End of Consent Agenda Items

D. MAJOR PLANNED UNIT DEVELOPMENT OVERLAY AMENDMENT REVIEW / PU 19-09: Donna Hartshorn. To review an existing Planned Unit Development Overlay to allow for seasonal commercial recreation and amusement structures to include racetracks, miniature golf, paintball, arcade games, and to allow five (5) lighted, on-premise signs to be located within 1,500 feet of a residential district and/or dwelling unit.

Lot 4 of Tract E of Government Lot 2 of NW1/4SE1/4, NE1/4SW1/4 and SW1/4SE1/4; and NE1/4SE1/4 less Lot 1, Tract D of NW1/4SE1/4 less Lot 1, all located in Section 3, T1S, R7E, BHM, Pennington County, South Dakota.

MOVED by Rossknecht and seconded by Drewes to continue Major Planned Unit Development Overlay Amendment Review / PU 19-09 to the February 6, 2024 meeting in order for the applicant to work with the City of Rapid City to obtain approved Operating Permits for the existing on-site wastewater treatment systems on the property. Vote: Unanimous.

**EXECUTIVE SESSION – SDCL 1-25-2**

MOVED by Drewes and seconded by Rossknecht to go into Executive Session pursuant to SDCL 1-25-2(1) for the purpose of discussing personnel matters. Vote: The motion carried 4-1 with Hadcock voting no. The Board remained in Executive Session from 11:39 a.m. (Commissioner Hadcock did not attend Executive Session) until 12:30 p.m. MOVED by Drewes and seconded by Rossknecht to come out of Executive Session. Vote: Unanimous.

MOVED by LaCroix and seconded by Drewes to enter into the meeting record a public reprimand of Commissioner Deb Hadcock. The Commission Office received two formal written employee complaints claiming that Commissioner Deb Hadcock violated provisions of the Pennington County Code of Conduct. The employees and Commissioner Hadcock were given the opportunity to address the complaints with the Commission in Executive Session. After considering the individual written and oral statements of both employees and Commissioner Hadcock, the Commission finds and concludes that Commissioner Hadcock violated provisions of Section 3 (Conduct in Public Meetings) of the Pennington County Code of Conduct by engaging in a course of conduct of poor behavior involving disrespectful, disparaging and insulting comments, including unprofessional and unethical public criticism, all of which amounts to unacceptable behavior on the part of a County Commissioner that failed to treat the employees as professionals with the dignity and respect they deserve. Vote: The motion carried 3-2 on a roll call: Drewes – yes; Hadcock – no; Lasseter – no; Rossknecht – yes; LaCroix – yes.

Entered this 19<sup>th</sup> day of December, 2023.

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/s/ Lloyd LaCroix, Chair  
Pennington County Board of Commissioners

**PAYROLL**

Commissioners, 13,112.00; Elections, 8,166.00; Auditor, 12,266.01; Treasurer, 45,597.05; State's Attorney 166,271.26; Public Defender, 86,817.23; Buildings & Grounds, 73,761.47; Equalization, 46,160.36; Register of Deeds, 15,644.51; IT, 30,976.82; Human Resources, 11,821.60; Sheriff, 304,761.18; Jail, 399,759.37; JSC, 132,104.49; JSC Juvenile Alternative, 3,256.64; CCADP, 134,626.61; Innovation Reentry Grant, 1,856.93; Economic Assistance, 39,413.52; Pivot Point, 4,889.22; Extension, 1,652.50; Natural Resources, 3,881.60; Pest Control, 7,701.60; Planning & Zoning, 22,000.67; Road & Bridge, 113,958.70; Fire Administration, 5,734.40; Dispatch, 121,473.27; Emergency Management, 5,970.64; 24-7 Program, 3,386.34; MacArthur Safety & Justice, 3,822.09.

**PERSONNEL: Amounts listed are hourly, bi-weekly or per meeting depending on position.**  
State's Attorney: Effective 11/26/2023: Terri Anderson, \$20.65.

**ADJOURN**

MOVED by Lasseter and seconded by Drewes to adjourn the meeting. Vote: Unanimous. The meeting was adjourned at 12:35 p.m.

/s/ Cindy Mohler, Auditor  
Published once at an approximate cost of \_\_\_\_\_.  
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